

Business German for Professionals in Vienna

Entry Levels

B1 to C1

Daily Teaching Sessions

Business German Course:

Monday to Friday

Standard Course

4 lessons (3 hours/day)

+ Business German

2 lessons (1.5 hours/day)

Included cultural programmes:

5 lessons per week: e.g. Vienna guided tours; talks and videos about Austrian music, art, history, literature and architecture; Viennese Waltz course; cooking lessons.

Total course contact hours:

25 lessons/Woche + 10 lessons

Business German/week (1 lesson = 45 minutes) = 52.5 hours

Maximum class size:

8-10, max. 12

Starting dates 2021:

03.05.2021 / 12.07.2021 /

02.08.2021 / 30.08.2021

or on request

Duration:

1-2 weeks

German Course Provider

ActiLingua Academy

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ERASMUS+ Funding:

- for non-native speakers of German
- for professionals who need to communicate within a German-speaking business context (e.g. international projects and companies)
- for teachers who intend to teach business and economic subjects in German or who want to improve their German language skills
- applicants who are citizens of an European Union state or Iceland, Liechtenstein, Norway, Turkey, Republic of North Macedonia and Serbia.
- Funding includes: Participants' course fees, individual support (subsistence including meals & accommodation) and organisational support.

Course Location: Vienna, Austria

- Vienna – the most liveable city: safe, clean and green in the heart of Europe
- Magnificent imperial buildings, as well as a long lasting tradition of musical arts meet modern architecture, art and festivals. Vienna features an excellent infrastructure.
- Modern school with bright, tastefully furnished classrooms and centrally located
- Recognised OSD (Austrian German Language Diploma) examination centre

Course Objectives

The intention of this course is to improve general German language skills and communication used in various social and vocational contexts, as well as learning more about Austrian history and culture. The Business German class deals with typical business situations in German and helps to improve your skills and confidence to teach and communicate in business successfully and effectively.

Course Contents

This Business German Course aims to develop all four language skills of German: listening, speaking, reading and writing. The programme provides intensive coaching in grammar, sentence structure and vocabulary. Various activities to encourage the acquisition of vocabulary are an integral part of the course. Reading and listening comprehension exercises, as well as written exercises, are important components of our courses. And, of course, you are encouraged to speak as much as possible.



Course topics

Speaking Skills

Speaking will be an integral part of lessons. Students can express their ideas in small groups in a relaxed classroom atmosphere. By use of a range of activities communication is encouraged and students become more confident in this skill.

Reading Skills

A variety of reading activities is used to encourage students to develop effective reading skills.

Listening Skills

Listening skills will be practised, using a variety of activities and tasks to enable students to process information effectively.

Writing Skills

Writing will be practised in different genres. Writing may also be set for homework.

Grammar Awareness

Grammar for effective communication will be practised at all levels.

Vocabulary

The acquisition of vocabulary is an integral part of the course, as it is a key element in learning a foreign language.

Business German

Provides: expansion of business vocabulary, improvement of work life communication skills and knowledge about business culture and etiquette.

Our teachers

Highly qualified, motivated and experienced

Native speakers of standard German.
Two (or three) teachers for each group.

The Business German Training focuses on the acquisition of current business vocabulary, communication in authentic everyday work life situations, such as job applications, presentations, meetings, as well as business culture and etiquette in German-speaking countries.

In the evenings and on the weekends you will discover the Austrian culture together with ActiLingua. With our cultural programme you will visit interesting sights of Vienna after classes and experience the Austrian culture and German language in varied activities.

Pre-Course Preparation

- Level test (online test)
- Interview on the first day
- Pre-Course practical arrangements

Post-Course Formalities

- Certificate of Attendance and Achievement based on the Common European Framework of Reference for Languages
- Europass Mobility on request

Outcomes

- Improving your general German and business language skills: fluency and authenticity
- Improving your confidence in using the language
- Improving and developing your communication skills in everyday life and vocational contexts
- Expansion of business German vocabulary
- Insight in Austrian culture and history
- Deeper sensitivity to cultural diversity and business etiquette

Accommodation

In addition to our language course we offer accommodation in the school-owned ActiLingua Residence, in host families or student apartments. <https://www.actilingua.com/en/german-courses/accommodation-in-vienna/>

Do you need more information?

We are always happy to help!

info@actilingua.com

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To register please send us the registration form [online](#) or via e-mail.

