

## ActiLingua Adults 16+ Safety Guidelines

In the last weeks and months, we have learned to look out for each other and to observe important rules. ActiLingua will implement all necessary requirements to provide as much safety as possible for students and staff. Therefore, the following safety guidelines apply:

- **Physical distancing of min. 1 meter** remains key and mandatory, and will be reinforced during the entire time students are at school.
- **Masks are mandatory** for all students and ActiLingua staff at the ActiLingua Academy. We ask our students to come with their own mask, and also recommend they wear one during their trip to and from the school. Wearing a mask is mandatory in public transportation in Vienna, until further notice. Masks are mandatory in the student lounge, WC, secretary office and on the corridor. They are not mandatory in the classroom and outdoors.
- Teachers and students may take the mask off in the classroom if min. 1 meter physical distance guideline is respected.
- The maximum number of **students per class is limited to 15**.
- ActiLingua offers **single, twin and twin for single rooms in the ActiLingua Residence**.
- **Outdoor activities** like guided city walks, football and volleyball is allowed and will be offered, bearing in mind min. 1 meter physical distance. **Restaurants** in Vienna can be visited by max. 4 adults per table. A reservation is required in most cases.
- **Hand sanitizers** will be available in the school and accommodation.
- All school areas and classrooms will be **cleaned and disinfected** daily.
- **Student temperature** will be checked every day when they arrive. Students are obliged to **wash their hands** immediately after their temperature has been checked, before they go to class.
- In case of high temperature, the student will be sent back home for 48h and will be oriented to a doctor if symptoms continue. The doctor will then decide if the student needs a medical examination or if **self-quarantine** is sufficient.
- In case of a **positive Covid-19 test result**, the student will be asked to self-quarantine for a minimum of 14 days, and to strictly follow health authority recommendations. The costs of self-quarantine have to be paid by the student.

We hope you enjoy your stay at ActiLingua Academy in Vienna. Stay safe!

Vienna, May 15, 2020